



# READYBusiness

## Preparing a Disaster Plan

Preparing your business for a disaster situation can help save lives, merchandise, and money.

*Businesses are invited to participate in:*

- Ready Business
- Monday, November 9
- Two location opportunities:

**Host Sites:**

University of Illinois  
 Monroe County Annex  
 901 Illinois Avenue  
 Waterloo, IL. 62298  
 8:30 a.m.—Noon

Southwestern Illinois College  
 Red Bud Campus  
 500 West South 4th Street  
 Red Bud, IL  
 1:30 p.m.—5 p.m.

**Presenters**

- Rick Atterberry, University of Illinois Extension Disaster Education Network Director
- Monroe & Randolph County Emergency Management Directors  
 ~Gene Henckler (Monroe County EMA)  
 ~Nancy Schilling (Randolph County EMA)
- Peggy Lawrence, First Bank Business Continuity Manager

**Co-sponsors:**

- ~ Columbia Chamber of Commerce
- ~ Chester Chamber of Commerce
- ~ Red Bud Chamber of Commerce
- ~ Sparta Area Chamber of Commerce
- ~ Randolph County Emergency Management Agency
- ~ Monroe County Emergency Management Agency & Citizen Corps Council
- ~ Waterloo Chamber of Commerce
- ~ University of Illinois Extension

**The course will focus on:**

- ❑ Developing a basic understanding of disaster preparedness and the importance of business planning.
- ❑ Emphasizing the significance of communicating regularly with employees before, during and after an incident.
- ❑ Recognizing the need for evacuation and shelter-in-place plans.
- ❑ Taking steps to safeguard companies and secure physical assets.

**Registration**

To enroll in one of these courses, please contact the Extension office below:

**Monroe County Extension Office**  
 618-939-3434 or register online:  
[monroe.extension.uiuc.edu](http://monroe.extension.uiuc.edu)

**Randolph County Extension Office**  
 618-443-4364 or register online:  
[randolph.extension.uiuc.edu](http://randolph.extension.uiuc.edu)

