

**Lake County Extension Council
Council Meeting
Wildwood Park District, Willow Point Park, Wildwood
Minutes of September 15, 2009**

1. Jeanne Trampe called meeting to order at 6:04 pm

Attending Jeanne Trampe, Marie Caviness, Molli Larson, Mary Ross-Cunningham, Todd Price, Tameka Wilson, Annette Schafer, Deborah Pointer, Melvin Bobo, Robb Kristopher, Usha Agarwal

Absent: Martha Padilla-Ramos, Kruti Patel, Kathie Hayden, Mary Lou Tallon, Nada and Newton Finn, Cynthia Alexander

Staff Attending: James Reaves, Margaret Hoppe, Dale Kehr, Diane Glozier, Sabrina Huley, Thessie Armstrong, Sharon Yiesla, Julie Jarmusz, Lee Kouski

This was the first meeting of the year. New and continuing members introduced themselves and shared background information about their experience and interest in the University's Extension work.

2. Approval of Minutes of Regular Council Meeting of May 19, 2009. A motion to approve the minutes was made by Deborah Pointer and seconded by Annette Schafer.
3. Public Participation - None
4. Council Members Sharing
 - a. Annette Shafer shared with member's information about her newly created Visionary Leadership Program. Annette distributed program handouts.
 - b. Council meetings and dates for 2009-2010 Sept- May

James Reaves discussed the importance of Council and committee meetings as members reviewed meeting dates. He explained the Extension is now faced with a lot of challenges. As a result committees were restructured to more effectively reflect current issues. James stressed that as a working Council, members' input is necessary for the Extension to achieve its goals. He encouraged committee members to meet at least one hour on meeting dates and said that the meetings could be held either in person or phone calls.

2009/2010 Meeting and Committee Dates follow:

October 20, 2009	Committee
November 17, 2009	Meeting
December, 2009	No Meeting or Committee
January 19, 2010	Meeting
February 16, 2010	Committee

March 16, 2010	Meeting
April 20, 2010	Committee
May 18, 2010	Meeting
June, July and August, 2010	No Meetings

5. Committee

James Reaves talked about the three committees:

- 1) 4-H Youth Development
- 2) Resource and Development;
- 3) Need Assessment/Marketing.

- He emphasized that along with him, staff members are working with the committees to provide help. Vickie Brown and Sabrina Huley are helping structure some newly organized clubs for 4-H Youth Development. They will assist the committee in developing ways to encourage more people to volunteer in Extension's organization. On the Resource & Development Committee Dale Kehr and Lee Kouski will provide assistance to members on identifying resources such as volunteers and funding options. The Needs Assessment Committee with the assistance of Sharon Yiesla will identify ways that the Extension could more increase service through programs and issues that directly address the needs of Lake County residents. James Reaves mentioned that when we bring in an educator we pay \$150.00. The goal is to raise enough money to not charge folks for coming to meeting.

- a. Orientation of committees
Committees should meet every other month.

- b. Choose your committee
A sign-up sheet was passed around for members to select a committee. James suggested that after the Council meeting, each committee meet to develop plans

6. Fiscal budget up date- James E. Reaves

James distributed and discussed the proposed budget for July 1, 2009 thru June 30, 2010. He explained the line item amounts and said that the budget request was submitted to the University of Illinois. James addressed a question about carry-over asked by Melvin Bobo.

7. Old Business

- Molli Larson commented on the Hall of Fame Banquet and complimented the Staff on a job well done. She encouraged members to attend the function next year.
- Todd Price asked for a recap on Fair. James said that things went well for a first year in a new location. It was necessary to share space. The weather was good. There were some complaints regarding traffic. Todd said he thought things went pretty well and heard a lot of positive things about the Fair. Superintendents did a good job. Deborah Pointed asked about completion of the barn for 4H. James said everything depends on funds. He also talked about pop sale. The two building that were purchased for pop sales cost \$4500 Labor was donated and ACE Hardware gave a discount on the buildings.

- James said if all of us work together to come up with fundraisers to we should do better at next year's Fair.

8. New Business

a. Staff reports on educational programs

- *Agriculture & Natural Resources*: Sharon Yiesla & Cheryl Pytlarz
Sharon Yiesla told members they recruited new master gardener volunteers who will soon begin training. After training they give 60 hours of volunteer time. In other areas, volunteers help with the Fair, etc. Melvin Bobo asked Sharon if she had made contact with CLC to find additional volunteers. She said that she had and will continue communication with CLC.
- *4-H Youth Development*: reported by Sabrina Huley
Sabrina said that she is looking for volunteers to judge window displays which is a 4-H project in various towns. Mary Ross-Cunningham asked a question about window displays in Waukegan. Sabrina commented that there are no displays scheduled there at this time.

September 1st is the start of the new year for 4H record book which displays all 4-Hers projects. Sabrina will have all information on judging record books and is looking for volunteers to assist with judging.
VOLUNTEERS NEEDED!!

- *Nutrition, Family & Consumer Sciences*: Dale Kehr
Family Nutrition Program is currently filling two job announcements for the federally funded program through the USDA. Lynette Mensah did some training in canning and the attendees were able to bring the finished products home. SAVE THE DATE- Friday, Nov. 13 a program called Gifts from the Heart/Kitchen will be held at Extension one in afternoon and one in the evening the program will provide resources as well as each participant will make 2 items to bring home.
- *Community & Economic Development*: James E. Reaves, Dale Kehr.
Dale mentioned the mission of Barat Education Foundation. Currently there is a partnership to help them market their Library of Congress program in the Lake County area to reach more teachers and home school students.

James Reaves explained the Youth in Government Program he is working on with Waukegan and City of Chicago. The program is with 7 & 8 Graders. Contacts are made with local government leaders to help the youth. Melvin Bobo volunteered to work with James on this project. James said that it was a new pilot program and U of I has a curriculum for this. It is a one year program. Tameka Wilson asked if the students would receive credit. The information was not available.

- b. Other New Business
 - Jeanne Trampe mentioned that a representative was needed to attend the District meetings. The next meeting will be held in DuPage County. James explained what is generally discussed at the meeting. Tameka Wilson is willing to partner with someone and rotate the assignment. **GIVE THIS SOME THOUGHT!** A second volunteer is needed.

 - Oct 4 Edible Harvest Festival. 11-4 at Prairie Crossing
Council members are encouraged to attend.

At 7:02 pm a motion to adjourn was made by Molli Larson and seconded by Tameka Wilson. The motion passed.

Respectfully submitted
Marie Caviness
Lake County Extension Council Secretary