

**University of Illinois Extension**  
**Jo-Carroll Unit Advisory Council Minutes**  
**Tuesday, May 26, 2009 -7:30 p.m.**  
**Elizabeth, IL**

The meeting was called to order by Fred Mehl, Vice-Chairman, at 7:35 p.m. Council members attending the meeting were Jane Adolph, Esteban Hidalgo, Ray Massingill, Fred Mehl, Anna Gray and Chuck Wemstrom. The lone staff member attending was Mark Maidak, Jo-Carroll Unit Director.

**Minutes** – March meeting minutes were not available and will be reviewed at the July meeting.

**Financial Report** – The updated financial report for the unit was reviewed. Mark noted that the State of Illinois remains significantly behind in submitting match monies to University of Illinois Extension. Only 49.9% of the expected match money budgeted has been received.

**Northwest Region Advisory Council Update** – No report.

**Council Member Sharing and Staff Reports** – Staff reports were reviewed with Mark answered a few brief questions. It was suggested that staff members spell out acronyms at the start of their report as all readers may not be familiar with some of the terminology. Mark also talked about recently completed events including the unit corn and soybean plot work.

**Old Business:**

***University of Illinois Extension Survey “Together We Can ... Tell Us How”*** – 50 people submitted information in the on-line survey for the Jo-Carroll Unit. Results of the survey will be distributed and reviewed at the July council meeting.

**New Business:**

***Bank Account Authorizations:*** Ray moved to have Chuck Wemstrom and Jane Adolph added as signatories on the Carroll County In-Out Account. Mark Maidak and Esteban Hidalgo would remain on the account. Anna seconded and the motion carried. Ray moved to have Chuck Wemstrom and Fred Mehl added to the Jo Daviess County In-Out Account. Mark Maidak and Joyce McCready would remain on the account. Anna seconded and the motion carried.

***Unit Plans of Work:*** Mark informed council that unit staff will be revisiting and updating the unit plans of work in the next several months. Council members will be asked to provide input.

***Program Review:*** The program review scheduled for June 11 at the Elizabeth office will include volunteer/clientele interviews. Chuck, Anna, and Fred will try to attend the interviews.

***Extension Board Meeting:*** The annual Extension Board meeting will be conducted starting at 6:30 p.m. just ahead of the July 28 Council Meeting. This meeting serves as the starting point to submit to the county boards the Jo-Carroll Unit’s funding needs for the next budget year.

***Council Member Recruitment:*** One to two new volunteers are being sought for council from each county. The new council year starts September 1 and members are encouraged to share their volunteer suggestions with Mark as soon as possible.

**Agenda Item Suggestions / Next Meeting** - Council agreed to return to having staff member presentations at each future meeting. The next meeting will be in Mt. Carroll on July 28.

**Adjourn** - Ray moved to adjourn, seconded by Anna. Fred adjourned the meeting at 8:50 p.m.

**Minutes Submitted By** – Chuck Wemstrom, Secretary