



2010 University of Illinois Extension 4-H KEY AWARD

Description of Program

The 4-H Key Award is a statewide recognition program, sponsored for older 4-H members in Illinois. The purpose of the award is to reward members exhibiting outstanding leadership, community service, and mentoring during their 4-H involvement.

Eligibility

Applicants must be 4-H members who are 16 to 18 years of age by September 1 of the 4-H year they submit the application. **A maximum of three applications per Extension Unit may be submitted for award consideration each year.**

Award Recognition

A maximum of 30 4-H members will be recognized as State 4-H Key Award Recipients each year. A member may receive this recognition only once; once they have been named as a State 4-H Key Award recipient, they may not reapply. Winners will be recognized at the Illini Summer Academy Celebration Banquet held in June.

Sponsors

The Illinois 4-H Foundation, Inc. is the sponsor of this program as part of the University of Illinois Extension 4-H Recognition for Excellence Program.



Application

This application (pages 3–7) requests information on the member's:

- 4-H Leadership Involvement
- 4-H Community Service Involvement
- 4-H Mentoring Activities

The form lists 27 such items, plus space for listing additional significant activities. A portion of the application is completed by checking whether or not the 4-H member participated in specific leadership, community service or mentoring activities. No additional pages will be accepted for this portion of the application.

A second portion of the application requests the member answer specific questions. A limited amount of space is allotted for the responses to those questions; no additional pages will be accepted for this portion of the application.

The third and final portion of the application asks for **two** Reference Evaluations from people who are familiar with the 4-H member's work in the award focus areas.

The completed application, *including* the appropriate signatures and the required **two** Reference Evaluations, must be **postmarked by March 1, 2010** and mailed to:

State 4-H Key Award
State 4-H Office
1902 Fox Drive, Suite A
Champaign, IL 61820

Judging

Judging on the Unit Level

A selection committee should complete selection of the unit's nominees for submission to the state contest by mid-February. Suggestions for members of the committee include, but are not limited to: County Extension Director or Council President; Volunteer 4-H Leaders; County Foundation President; 4-H Federation or Ambassador Members; Unit-level 4-H Volunteers or Mentor Leaders. To avoid the appearance of impropriety, none of the selection committee members should have any personal ties to any of the applicants for this award.

If unit selection is necessary to nominate the three applicants, then and only then are the *Reference Evaluation* letters allowed to be opened by the selection committee. If this is necessary, a letter to the State 4-H Office from the County Extension Director must accompany the application explaining the opened letters.

Signatures of the 4-H member, parent, and an Extension Unit staff member **are required** on page 7 for the application to be considered by the state evaluation committee.

Judging on the State Level

Judging should be completed by April 15. The judging committee will consist of State 4-H volunteers and University of Illinois Extension staff. The judging committee will break all ties.

Winners will be notified by May 1 with details of the recognition event at the Illini Summer Academies.



2010 University of Illinois Extension 4-H KEY AWARD

Name _____

Home Address _____ College Address _____

City/State/Zip _____ City/State/Zip _____

Home Phone _____ College Phone _____

Cell Phone _____ Best time to reach you by telephone _____

Age _____ Gender _____ Date of Birth _____ Year in School _____

4-H Enrollment County _____ E-mail _____

Section I – 4-H Leadership Involvement

Indicate involvement or awards earned throughout your 4-H membership. This information is NOT limited to the past program year. Do not duplicate items.
(This section is worth a maximum of 30 points.)

Leadership Involvement

	Yes	No
A. County/Club Level Leadership		
1. Extension Council or 4-H Youth Committee	<input type="checkbox"/>	<input type="checkbox"/>
2. County or Multi-County 4-H Committees		
a) _____	<input type="checkbox"/>	
b) _____	<input type="checkbox"/>	
3. County 4-H Federation (or equivalent) Officer	<input type="checkbox"/>	<input type="checkbox"/>
4. County 4-H Ambassadors Officer	<input type="checkbox"/>	<input type="checkbox"/>
5. County 4-H Show Assistance (Jr. Superintendent, Clerk, Runner, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
6. Officer Training Instructor	<input type="checkbox"/>	<input type="checkbox"/>
7. Club Officer (List _____)	<input type="checkbox"/>	<input type="checkbox"/>
8. Jr. Leader	<input type="checkbox"/>	<input type="checkbox"/>
9. Other County/Club Leadership		
a) _____	<input type="checkbox"/>	
b) _____	<input type="checkbox"/>	

(continued on next page)

Yes No

B. State and Multi-County Level Leadership

- | | | |
|--|--------------------------|--------------------------|
| 1. Illinois State 4-H Youth Leadership Team | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Illinois 4-H Leadership Convention/Illini Summer Academies Planning Committee | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Regional Legislative or Leadership Conference Planning Committee | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. National 4-H Conference – Illinois Special Project | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Citizenship Washington Focus – Illinois Delegate | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. State Fair Jr. Department Advisory Committee | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Legislative Connection Ambassador Assistance | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Regional/State Volunteer Forum Workshop Instructor | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Camp Counselor/Staff | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Other 4-H State/Multi-County Leadership | | |
| a) _____ | <input type="checkbox"/> | |
| b) _____ | <input type="checkbox"/> | |

C. National Level Leadership

- | | | |
|---|--------------------------|--------------------------|
| 1. National 4-H Conference Planning Committee | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. National 4-H Congress Leadership Team or Design Team | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. North Central Volunteer Forum Workshop Instructor | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. National Technology Team | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Other National 4-H Leadership: _____ | <input type="checkbox"/> | |
| _____ | <input type="checkbox"/> | |

D. Leadership Awards Received

- | | | |
|--|--------------------------|--------------------------|
| 1. State 4-H Award Winner | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. State 4- H Blue Award Recipient | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. County 4-H Award Medal Recipient | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. <i>I Dare You</i> Award Recipient | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Leadership Achievement Award (Recognition for Excellence Program) | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Other 4-H Leadership Awards: | | |
| a) _____ | <input type="checkbox"/> | |
| b) _____ | <input type="checkbox"/> | |

Section II – Community Service Involvement

Answer the questions below as noted. You are limited to the amount of space allowed by the boxes; no additional lines or pages may be added. *(This section is worth a maximum of 30 points.)*

1. List the 4-H Community Service projects you have been involved in:

2. How have you used your 4-H experiences to help others and/or your community?

Section II – Community Service Involvement – *continued*

3. Describe in detail your most significant community service work and the results of your involvement.

Section III – Mentoring

Answer the question below as noted. You are limited to the amount of space allowed by the boxes; no additional lines or pages may be added. (*This section is worth a maximum of 20 points.*)

1. Describe how you have used the expertise gained from your 4-H project(s) to mentor another youth.

Section IV – Reference Evaluations

Two (2) completed reference evaluations must be attached to this application. One must be from a 4-H-related individual (4-H leader, Extension staff member) familiar with your 4-H work. The second may be from another individual in the community (teacher, neighbor, mentor, etc.). **Neither of the evaluations should be completed by a family member!** *Note:* You will need to make copies of the evaluation form for all reference evaluators.

Each evaluator should place the completed form in a sealed envelope with the applicant’s name on the front and the evaluator’s signature across the seal. Envelopes should be returned to the 4-H member for attachment to the application. **Envelopes MUST be sealed when received by the state selection committee!** (See “Judging on the Unit Level.”) *(This section is worth a maximum of 20 points.)*

Certification

I have read the foregoing application and statements in full, and to the best of my knowledge the information is true and accurate. **ALL signatures are required for selection purposes.**

Signatures:

Applicant

Parent or Guardian

Extension Unit Representative



University of Illinois Extension 4-H KEY AWARD Reference Evaluation

Name of Applicant _____

Name of Evaluator _____

Address _____

City, State, Zip _____

Check one: Extension Staff 4-H Volunteer Other: _____

Evaluator, please rate the applicant on the following (*-unknown and 1-poor to 5-excellent). **Written statements will NOT be accepted in lieu of this form!** Each evaluator should place the completed form in a sealed envelope with the applicant's name on the front and the evaluator's signature across the seal. Envelopes should be returned to the 4-H member for attachment to the application.

Leadership

unknown
* 1 2 3 4 5

- | | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Ability to work w/different and diverse audiences (i.e., adults, younger children, etc.). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Does fair share of work on joint projects; Is an effective team member | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Communicates ideas effectively. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Ability to get others to work together; Compromise. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Manages group and individual resources carefully (time, funds, etc.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Is respected by peers | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Community Service

- | | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Involvement in community service activities. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Willingness to work with others, irrespective of diversity within a group. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Participates in community service projects of local importance. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Takes a stand on issues that applicant believes in. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Ability to work w/authority figures to planning community service activities. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Volunteers to assist; carries through with responsibilities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Mentoring:

- | | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Attitude (i.e. positive, professional, not arrogant). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Serves as an appropriate role model. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Accepts/completes work assignments. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Exhibits enthusiasm in teaching specific subject matter. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Exhibits appropriate behavior in public venues. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

If desired, the Evaluator may add additional comments regarding the applicant on the reverse side of this evaluation.

Signature of Evaluator: _____

Date: _____