



# NOTICE OF INTENT TO CONSTRUCT APPLICATION FORM

Pursuant to the Livestock Management Facilities Act (510 ILCS 77/1 et seq.) (we), the undersigned, do hereby file with the Illinois Department of Agriculture a Notice of Intent to Construct a Livestock Management Facility or Livestock Waste Handling Facility as follows:

A) Legal description of the land on which the livestock facility will be constructed —

Quarter-Quarter	Quarter	Section	Township	Range	P.M.
<i>Example: NE</i>	<i>NW</i>	<i>19</i>	<i>12-North</i>	<i>3-West</i>	<i>3rd</i>

County Name \_\_\_\_\_

B) Name(s) and addresses of the facility and owner(s) or operator(s) of the facility —  
*(Please check the appropriate box to indicate the address for mailing correspondence.)*

Facility Name \_\_\_\_\_

Facility Address \_\_\_\_\_  
*(Specify the actual facility address, if one exists.)*

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Owner or Operator Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_

*(ATTACH ADDITIONAL SHEETS IF NECESSARY)*

C) Type and size of the facility and number of animal units —

Proposed facility is an entirely new facility

Proposed facility is an expansion of an existing facility

Expansion classifies facility as a “New Facility”

Expansion does not classify facility as a “New Facility”

\*\* “New Facility”- means a livestock management facility or a livestock waste handling facility the construction or expansion of which is commenced on or after May 21, 1996 (the effective date of the Livestock Management Facilities Act). Expanding a facility where the fixed capital cost of the new components constructed within a 2 year period does not exceed 50% of the fixed capital cost of a comparable entirely new facility shall not be deemed a new facility as used in the Livestock Management Facilities Act.

**ANIMAL UNITS (based on the maximum design capacity of the facility):**  
 (CHECK AND COMPLETE ALL THAT APPLY)

Number of Existing Animal Units (if applicable) = \_\_\_\_\_

**Number of Proposed Additional Animal Units:**

	# of Head Units	x	Animal Unit Factor	=	# of Animal Units
<input type="checkbox"/> Beef	_____	x	1.0	=	_____
<input type="checkbox"/> Milking dairy	_____	x	1.4	=	_____
<input type="checkbox"/> Dairy (young stock)	_____	x	0.6	=	_____
<input type="checkbox"/> Laying hens or broilers	_____	x	0.005	=	_____
<input type="checkbox"/> Laying hens or broilers (w/ continuous overflow watering)	_____	x	0.01	=	_____
<input type="checkbox"/> Laying hens or broilers(w/ liquid manure handling systems)	_____	x	0.03	=	_____
<input type="checkbox"/> Sheep	_____	x	0.1	=	_____
<input type="checkbox"/> Swine (>55lbs)	_____	x	0.4	=	_____
<input type="checkbox"/> Swine (<55lbs)	_____	x	0.03	=	_____
<input type="checkbox"/> Turkeys	_____	x	0.02	=	_____
<input type="checkbox"/> Ducks	_____	x	0.02	=	_____
<input type="checkbox"/> Horses	_____	x	2.0	=	_____
<input type="checkbox"/> Other:	_____	x	_____	=	_____
<b>Number of Proposed Additional Animal Units</b>				=	_____
<b>Total Number of Animal Units</b>				=	_____
<i>(existing + proposed additional)</i>					

C) Type and size of the facility and number of animal units (continued) —

TYPE OF PROPOSED LIVESTOCK MANAGEMENT FACILITY:

(CHECK ALL THAT APPLY)

- Breeding
- Gestation
- Farrowing
- Nursery
- Grower
- Finisher
- Freestall Barn
- Feed Lot / Yard
- Milking Parlor
- Other: \_\_\_\_\_

TYPE OF PROPOSED LIVESTOCK WASTE HANDLING FACILITY

(CHECK ALL THAT APPLY):

- Waste storage structure under building (pit storage structure)
- Above-ground waste storage structure
- In-ground waste storage structure
- Earthen lagoon
- Runoff holding pond
- Other: \_\_\_\_\_

\*\* A construction plan of each waste handling structure with design specifications of the structure noted as prepared by or for the owner or operator must also be submitted to and approved by the Department prior to the commencement of construction.

EXISTING AND PROPOSED FACILITY SIZE:

(list the size of each building or structure, by facility type) (specify "proposed" or "existing")

Example: Farrowing building with concrete under building pit (proposed) – 40 feet x 80 feet x 8 feet deep  
Finishing building with shallow pit to a lagoon (existing) – 300' x 100' x 2' deep  
Earthen Lagoon (existing) – 400 feet x 360 feet x 10 feet deep

- D) Names and addresses of the owners, including local, State and federal governments, of the property located within the setback area (both the residence and populated area setback areas) — *\*\* Applicable only to facilities which meet the definition of a “new facility”*

*(LIST HERE AND/OR ATTACH ADDITIONAL SHEETS AS NECESSARY)*

- E) Distance to the nearest town, residence, occupied residence, non-farm business, and common place of assembly —

Town \_\_\_\_\_ (name) \_\_\_\_\_ feet

Residence \_\_\_\_\_ (name) \_\_\_\_\_ feet

Occupied residence \_\_\_\_\_ (name) \_\_\_\_\_ feet

Non-Farm business \_\_\_\_\_ (name) \_\_\_\_\_ feet

Common place of assembly \_\_\_\_\_ (name) \_\_\_\_\_ feet

- F) Map or sketch showing the proposed facility and setbacks —

(CHECK ALL THAT APPLY)

All Facilities

Plat Map,  Topographic Map or  sketch attached.

Locations of ***all*** residences, populated areas, non-farm businesses and common places of assembly within or near the setback boundaries have been clearly identified on the map or sketch.

“New Facilities”

Setback distances (both residence and populated area setback distances) have been clearly identified on the map or sketch or in the case of an existing facility, the distances between the proposed construction and the existing facility as well as the distance to nearest residences has been identified.

“Expansion Facilities”

Plot plan depicting all existing and proposed structures. Plot plan also indicates: the distance from the proposed structure(s) to the existing structure(s), the distance from proposed structure(s) to the owner/operator’s residence (if on site), the distance from the proposed structure(s) to the nearest non-owned residence.

- G) A statement identifying whether a request for decrease in setbacks, pursuant to (510 ILCS 77/35 (g)), has been sought and whether the request has been granted or denied —

(CHECK ALL THAT APPLY)

No request for a setback decrease has been sought.

A request(s) for a setback decrease is being submitted to the Illinois Department of Agriculture.

Waiver(s) attached

Waiver(s) not attached

- A request for a setback decrease has been submitted to the Illinois Department of Agriculture and no action relative to its acceptance or denial has been received.
- A request for a setback decrease has been submitted to the Illinois Department of Agriculture and has been granted by the Department.

H) Property owner notification

Within 10 calendar days after receipt of the Department’s acknowledgment of setback compliance, owners or operators of “new” livestock management or “new” livestock waste handling facilities **not subject to the public informational meeting process** are required to mail by certified mail, return receipt requested, a copy of the complete notice of intent to construct to the owners of the property located within the setback areas.

Within 10 calendar days after receipt of the Department’s notification that all information concerning the notice of intent to construct is complete, owners or operators of “new” livestock management or “new” livestock waste handling facilities **subject to the public informational meeting process** are required to mail by certified mail, return receipt requested, a copy of the complete notice of intent to construct to the owners of the property located within the setback areas.

Sincerely,

\_\_\_\_\_  
Authorized Agent (*PRINTED*)

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Questions relative to the filing of Notices of Intent to Construct may be directed to the Illinois Department of Agriculture at 217/785-2427 (Voice/TDD).

Completed forms and all documentation should be submitted to:  
Livestock Waste Program, Illinois Department of Agriculture, Bureau of Environmental Programs, P.O. Box 19281, Springfield, Illinois 62794-9281